



CROWTHORNE PARISH COUNCIL: STREET MARKET RISK ASSESSMENT FORM

SECTION:	MARKET TRADERS	Name of Market Trader	
Date of Risk Assessment		Next review due date:	

Activity/ Task	Hazard	Persons at Risk	Existing controls or note where the information may be found. List risks which are not adequately controlled and the action needed.	Severity (1-5)	Like-likelihood (1-5)	Risk/ Priority	Comments
Running a Market Stall	Movement of vehicles at the start/end of the market	Market staff and general public	Give priority to the public. Reverse using a banksman.	3	2	Medium	
	Trailing leads, ropes, trip hazards		Check around at commencement of trading and periodically	3	2	Medium	
	Vehicle and pedestrian collision		Market to be clearly separated from surrounding car park area to prevent vehicles and pedestrians coming into contact with each other.	3	2	Medium	
	Boxes, signs, tables, displays on pavement – trip hazard		Check the stall vicinity at the commencement and periodically	3	2	Medium	
	Gazebo, table not secured correctly – personal injury		Ensure stall is secured and prepared for sudden adverse weather conditions	3	2	Medium	
	Surface – trip hazard		If dangerous, call the Parish Council	4	1	Low	

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Running a Market Stall	Site security, verbal, physical assault and theft	Market staff and general public	Be vigilant at all times. If a situation occurs, telephone the Police if necessary and contact the Parish Council.	1	1	Low	
	Excessive noise		Be mindful of other stallholders and the general public where noise from your stall is concerned.	1	3	Low	
	Litter and pollution from your stall		Refuse must be taken by the stallholder at the end of the market day.	2	2	Low	
	Food preparation, service etc. issues		Individual traders must hold their own basic food hygiene certificate and is recommended to attend refresher training at least every 3 years and food preparation licenses and certification.	3	2	Medium	Include in T & Cs need to hold own licence/hygiene certificate
	Faulty products, personal illness or injury		Ensure that all products sold on the market comply with Trading Standards. Ensure that you and your other stall operators are physically fit enough to work on market days.	3	2	Medium	
	Food poisoning		Ensure that all perishable stock is kept chilled by the use of refrigeration, ice or cold blocks – ideally less than 5C.	3	2	Medium	Include in T & Cs need to hold own licence/hygiene certificate
	Service of food or drink		Traders selling food or drink must be registered with the local authority where it is normally kept under the provisions of the Food Premises (registration) Regulations 1991.	3	2	Medium	

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Running a Market Stall	Generators	Market staff and general public	Must be examined by the Parish Council before use on the market. Ensure generator does not burn personnel from the exhaust or cause excessive noise.	2	2	Low	
	Danger from Calor Gas		Follow Calor Gas safety guidelines. http://www.calor.co.uk/gas-bottles/gas-cylinder-safety	4	1	Low	
	Danger from electrical equipment		It is the stall holders responsibility to ensure that all electrical equipment used on the stall carries the CE mark and has been PAT tested.	4	1	Low	
	Public toilets		A separate Crowthorne Parish Council risk assessment exists.	-	-	-	Separate risk assessment

Stallholder's Name: Stallholder's Signature:	Date:
Approved by: Parish Clerk's Name: Parish Clerk's signature:	Date:

LIKELIHOOD	1. Very unlikely – could happen but probably never will	2. Unlikely – could happen but only rarely	3. Even chance	4. Likely – could happen occasionally	5. Very Likely – could happen regularly
SEVERITY	1. Negligible (delay only)	2. Slight - First aid or minor damage to the environment or minor business interruption	3. Moderate – Lost time injury, illness, damage, lost business	4. High – major injury/damage – lost time business interruption	5. Very high – fatality, business closure, major damage to the environment

Note: To score the risk please multiply the Likelihood factor by the Severity factor

RISK SCORING (PRIORITY) 0-5 Low 6-11 Medium 12-25 High